

F. Part-Time Applicants

Access to part-time awards is strictly limited. Please refer to Scholarship Conditions of Award:
<http://mrgs.monash.edu/scholarships/students/coawardapa.rtf>

- ◆ The Administering Organisation will subject part-time APAI Postgraduate Research Students to the same restrictions on employment as full-time APAI Postgraduate Research Students.

Please attach supporting documentation as outlined below:

1. Statement outlining reasons for part-time study (Refer: http://www.arc.gov.au/rtf/LP09_FundingAgreement.rtf)
2. Partner Organisation support letter.

Please note:

- ◆ Part-time awards are not available to candidates seeking to undertake paid employment on a full-time or on a substantial part-time basis. Substantial part-time work is regarded as being more than the Administering Organisation would permit its full-time award holders to undertake without interfering with their study programs.
- ◆ The Administering Organisation shall inform the ARC by submitting a “Variation of Funding Agreement” request of any approvals for part-time APAI Postgraduate Research Students.
- ◆ APAI Postgraduate Research Students approved to study part-time may revert to full-time study at any time.
- ◆ A part-time APAI Postgraduate Research Student is expected to progress at half the rate of a full-time award holder and the Administering Organisation must pay them one half the normal full-time stipend.

G. Determination of Taxability of Scholarship

Whilst every effort is made to comply with the Income Tax Assessment Act 1997 so that the scholarship is not taxable in the hands of the recipient, no further guarantee can be given by the University. It is the responsibility of individual students to seek their own taxation advice.

In order to comply with the Income Tax Assessment Act 1997, the award should comply with the following:

The recipient will be enrolled **Full** **Part** student engaged in full time/part time

Notes

- Full Time awardees may not undertake employment in excess of 15 hours per week on average. Up to a maximum of 6 hours only on average of this employment may be undertaken between 9.00 am to 5.00 pm Monday to Friday. However, this may be extended to a maximum of eight hours if the employment is limited to one weekday.
- Part Time scholarships are TAXABLE. Tax File Number (TFN) Declaration Form MUST be submitted for a new part time scholarship.

As a condition of scholarship: **(Please place X in all boxes)**

The recipient will not be required to become or continue to be an employee of the Monash; and

The recipient will not be required to enter into, or continue to be a party to a contract with Monash that is wholly or principally for the labour of the student; and

The student and supervisor are responsible for the overall research plan and consequently the

candidate's research program will not be unreasonably influenced or redirected by political, commercial or industrial factors.

Note 1: A contract of service generally requires that intellectual property created during employment shall be relinquished by the employee and transferred to the employer. In so far as contracts drawn up in relation to the scholarship may also contain intellectual property provisions, Monash has decided that it is in the student's best interest that he or she should not sign that agreement. The student's contract should be with the university not the donor. Thus, if necessary, the student may be required to sign a deed with the University, thus transferring the student's intellectual property rights (excluding copyright in the thesis) to Monash.

Note 2: The donor may propose the general area of research. However, under the university's candidature regulations, the student and supervisor are responsible for the planning, research methodology and conduct of the research program.

Candidates must meet the criteria, **with regard to taxability of scholarship** as outlined in the relevant ARC Linkage Projects [Funding Rules](#) and [Funding Agreement](#) under which the grant was awarded.

Please refer to **Appendix 3** of the *ARC Linkage Projects Funding Rules* and **Schedule D** of the *ARC Linkage Projects Funding Agreement* for the relevant year (for example, for all projects with a Project ID beginning with 'LP08' the Funding Rules and Funding Agreement for funding commencing in 2008 apply). The conditions set out in these documents apply to APAI students. Where they are silent on a matter, all other Monash University [APA/MGS Scholarship Conditions of Award](#) apply.

Taxation

Full-time APAI stipends are tax-exempt under section 51-10 of the *Income Tax Assessment Act 1997*.

Please refer: http://www.arc.gov.au/rtf/LP09_FundingRules.rtf#_Toc179881646

Award for part-time study will be taxable.

Annual stipend rates for students (2008 rate)

Full-time	\$26,140 (tax free)
Part-time	\$14,277 (part-time stipends are taxable)

H. Research Agreement and Student Deed

ARC Linkage Projects grants (including any APAI component) cannot commence and funding cannot be expended, until a partner organisation agreement has been entered into by all organisations involved in the project. Please refer to <http://www.monash.edu.au/research/academics/funding/post-award/industry-partner-agreements.html>

Please indicate the status of the research agreement:

Finalised With University Solicitor's Office.

APAI students should sign the '[Student Deed](#)' (refer to the link above). Please indicate the status of the Student Deed.

Finalised Pending

For further information regarding the completion of the partner agreement for your project, please contact the University Solicitor's Office at 990 52073

I. Authorisation

Authorisation by Head of Department/School/Centre

Name (please print) _____

Department: _____

Signature: _____ Date: _____

Authorisation by the relevant faculty representative on the Research Graduate School Committee

Name (please print) _____

Signature: _____ Date: _____

This completed form and H2A Equivalence form (where necessary) should be submitted to:

Arun Kumar,
Senior Research Awards Officer,
Monash Research Graduate School, Research Services
Building 3D, Clayton Campus, Wellington Rd
Monash University, VIC 3800, Australia
Telephone + 61 3 9905 2070 Facsimile + 61 3 9905 1697
Email: arun.kumar@adm.monash.edu.au www.mrgs.monash.edu.au

MRGS office use only

Approved/Not Approved _____ Date: _____

Chairman, Research Graduate School Committee